

## Online Admission & Payment Process

- To initiate the admission process online, please download the Google Form and fill it up and submit online.
- Admission incharge of the school will get in touch (through mail & telephone) and confirm receiving the form and send you all the payment details.
- The parents have to make a payment of Rs.1000/- online through NEFT/RTGS and send the following details through Whatsapp to the admission incharge (over 9721452504).
  - Student's Name
  - Class & Sec
  - Father's Name
  - UTR Number / Transaction ID
  - Amount
  - Transaction Date
- Once the transaction is confirmed by the Accounts Department, the admission incharge will then get back to the parents and allot date and time for the admission test and interface.
- Both the parents (preferably) and the child have to be present for the online interface which can be on a Desktop, Laptop, Pad or a mobile phone.
- Once the admission test and interface is over, the school will decide on the admission and the admission incharge will mail / whatsapp the information to the parent.
- The parent is expected to make the complete payment after filling up the admission form.
- The payment details have to be sent across after the online payment done to complete the admission process.
- **Bank details —**
  - Account Name : Sunbeam English School Annapurna
  - Account Number: 287010100017639
  - IFSC : UTIB0000287
  - Bank Name: Axis Bank Ltd.
  - Branch : Sagra, Varanasi – 221002.