

## Online Admission & Payment Process

- To initiate the admission process online, please download the Google Form and fill it up and submit online.
- Admission incharge of the school will get in touch (through mail & telephone) and confirm receiving the form and send you all the **payment details**.
- The parents have to make a payment of Rs.1000/- online through NEFT/RTGS and send the following details through Whatsapp to the admission incharge (over 9721452703)
  - Student's Name
  - Class & Sec
  - Father's Name
  - UTR Number/Transaction ID
  - Amount
  - Transaction Date
- Once the transaction is confirmed by the Accounts Department, the admission incharge will then get back to the parents and allot date and time for the admission test and interface.
- Both the parents (preferably) and the child have to be present for the online interface which can be on a Desktop, Laptop, Pad or a mobile phone.
- Once the admission test and interface is over, the school will decide on the admission and the admission incharge will mail / whatsapp the information to the parent.
- The parent is expected to make the complete payment after filling up the admission form.
- The payment details have to be sent across after the online payment done to complete the admission process.

### • **Bank details -**

- Account Name : Sunbeam English School Suncity
- Bank Name : ICICI Bank
- Account Number : 628305018304
- Type of Account : Current Account
- IFSC : ICIC0006283
- Branch : Luxa, Varanasi