



# Sunbeam Group of Educational Institutions

Bhagwanpur, Annapurna, Lahartara, Varuna, Indira Nagar, Suncity, Sarnath- Varanasi

Updated dt. 19.01.2023

Date .....

Form No. ....

Hostel Warden/  
House Master

## FINAL REMARKS (for office use only)

Appointed as \_\_\_\_\_ for Hostel, with effect from \_\_\_\_\_

Pay details \_\_\_\_\_

(Sign. of the Authority)

### Candidates are requested to fill up the following details

Name : .....DOB : ..... Age: ..... Sex: .....

Application for the post of (Hostel Warden/House Master) .....

Paste your  
recent  
passport  
size  
photograph

1. **Choice of Institutions** (in order of preference) :

- a) Sunbeam Bhagwanpur  b) Sunbeam Lahartara  c) Sunbeam Suncity  d) Sunbeam Varuna   
 e) Sunbeam College for Women Bhagwanpur  f) Sunbeam Women's College Varuna

2. Father's/Husband's Name: ..... Profession .....

3. **Contact No.:** Land line: ..... Mobile ..... e-mail: .....

4. Residential Address : .....

5. Address for correspondence : .....

6. Marital status : .....

7. **Children:**

Sl. No.	Name	Age	Name of the school where the child is studying

8. **Educational Qualifications**

Sl.no	Examination	Name of School/College	Board/ University	Year of Passing	Medium of study	% age	Subject

9. **Pursuing Qualifications**

Sl.no	Examination	Name of School/College	Board/ University	Year of Passing	Medium of study	% age	Subject

10. **Working Experience :**

Name of the Institution	City	Duration	Class taught	Subject taught	Reason for leaving

11. Knowledge of Computer ..... Details .....

12. Last salary drawn (per month) ..... Expected salary (per month) .....

13. **Special Achievements** (Co-curricular/sports) :

Year	Event	Achievement

14. Hobbies / Interest . .....

**Interview Report**

(to be filled in by the School / College authorities)

1. Interviewer's opinion
  - i) Personality : .....
  - ii) Communication skill : .....
  - iii) Overall assessment .....
  - iv) Remarks : .....
2. Called for trial from ..... to .....  
(Trial report required if put under trial and called for final interview)

\_\_\_\_\_  
*Signature of the Principal / Director*

**(To be filled by candidate)**

If you had a child, will you put him/her in a hostel ? Yes  No

Give reasons for your answer.

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If a child under you, breaks a rule in the hostel, how will you handle the child and also ensure discipline is maintained in the hostel ?

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**Please express your views on the following topic**

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Grade: \_\_\_\_\_

\_\_\_\_\_  
Name/Sign. of the concerned teacher