Sunbeam Group of Educational Institutions

Estd. 1972

Bhagwanpur, Annapurna, Lahartara, Varuna, Sunbeam International, Indira Nagar, Suncity, Sarnath- Varanasi

Date ....
Form No. ....

Teaching Staff

FINAL REMARKS *(for office use only)*

Appointed as _____ for Junior / Senior / Middle / College / Office / Hostel

With effect from _____ Pay details _____

_____
(Sign. of the Authority)

Candidates are requested to fill up the following details

Name : .... DOB : .... Age: .... Sex: ....

Application for the post of (PGT/TGT/PRT/KG/Academic Head/Activity Inch/Coordinator) ....

Subjects ....Class ....

Paste your recent passport size photograph

1. **If given a chance, I am ready to serve as :**

    1. Administrator   :   Post _____

    2. Asst. Teacher   :   Subject _____ Class _____

2. **Choice of Institutions** (in order of preference) :

    a) Sunbeam Annapurna ☐   b) Sunbeam Bhagwanpur ☐   c) Sunbeam Indira Nagar ☐

    d) Sunbeam Lahartara ☐   e) Sunbeam Sarnath ☐   f) Sunbeam Suncity ☐   g) Sunbeam Varuna ☐

    h) Sunbeam College for Women Bhagwanpur ☐   i) Sunbeam Women's College Varuna ☐

    j) Sunbeam International Varuna ☐   k) Associate Sunbeam School at ....

3. Father's/Husband's Name: .... Profession ....

4. **Contact No.:** Land line: .... Mobile .... e-mail: ....

5. Residential Address : ....
   ....

6. Address for correspondence : ....
   ....

7. Marital status : ....

8. **Children:**

Sl. No.	Name	Age	Name of the school where the child is studying

9. **Educational Qualifications :**

Sl.no	Examination	Name of School/College	Board/ University	Year of Passing	Medium of study	% age	Subject
1	High School						
2	Intermediate						
3	Graduation						
4	Post Graduation						

10. **Professional Qualifications :**

Sl.no	Examination	Name of School/College	Board/ University	Year of Passing	Medium of study	% age	Subject
1	N.T.T.						
2	D.El.Ed./BTC						
3(a)	B. Ed.						
(b)	Teaching subject & Specialisation in B.Ed.						
4	M. Ed.						
5	M.Phil/Ph.D						
6	Others						

11. **Pursuing Professional Qualification**

Sl.no	Examination	Name of School/College	Board/ University	Medium of study	Subject
1	N.T.T.				
2	D.El.Ed./BTC				
3(a)	B. Ed.				
(b)	Teaching subject & Specialisation in B.Ed.				
4	M. Ed.				
5	M.Phil/Ph.D				
6	Others				

12. **Working Experience :**

Name of the Institution	City	Duration	Class taught	Subject taught	Reason for leaving

13. Knowledge of Computer .... Details. ....

14. Last salary drawn (per month) .... Expected salary (per month) ....

15. **Special Achievements** (Co-curricular/sports) :

Year	Event	Achievement

15. Hobbies / Interest . ...

Interview Report
(to be filled in by the School / College authorities)

1. Interviewer's opinion

   i) Subject knowledge: .... ii) Personality : ....

   iii) Communication skill : ....

   iv) Overall assessment ....

   v) Remarks : ....

2. Called for the demonstration on :   Date : .... Time: ....

                                  Class : .... Subject : ....

                                                           ....

   Signature of the Principal / Director

Demonstration Report (OFFLINE)

(To be given by concerned teacher)

Subject: .... Topic: ....

Class: .... Date: .... Time: ....

1. Excellent ☐ Good ☐ Satisfactory ☐ Can be inducted on trial ☐ Rejected ☐

2. Subject Knowledge [A][B][C] 3. Class control [A][B][C] 4. Confidence on board [A][B][C]

5. Language & Presentation [A][B][C] 6. Interaction with students [A][B][C]

Any other remarks: _____

_____

Name/Sign. of the concerned teacher

(To be given by Admin In-charge)

Subject: .... Topic: ....

Class: .... Date: .... Time: ....

1. Excellent ☐ Good ☐ Satisfactory ☐ Can be inducted on trial ☐ Rejected ☐

2. Subject Knowledge [A][B][C] 3. Class control [A][B][C] 4. Confidence on board [A][B][C]

5. Language & Presentation [A][B][C] 6. Interaction with students [A][B][C]

Any other remarks: _____

Sign. of admin incharge

Demonstration Report (ONLINE)

(To be given by concerned teacher)

Subject: .... Topic: ....

Online platform used .... Class: .... Date: .... Time: ....

1. Excellent ☐ Good ☐ Satisfactory ☐ Can be inducted on trial ☐ Rejected ☐

2. Technical knowledge about apps [A][B][C] 3. Online etiquettes followed [A][B][C]

4. Language & Presentation [A][B][C] 5. Class control [A][B][C]

6. Interaction with students [A][B][C] 7. Handling questions & chats [A][B][C]

Any other remarks: _____

Name/Sign. of the concerned teacher _____

(To be given by Admin In-charge)

Subject: .... Topic: ....

Online platform used .... Class: .... Date: .... Time: ....

1. Excellent ☐ Good ☐ Satisfactory ☐ Can be inducted on trial ☐ Rejected ☐

2. Technical knowledge about apps [A][B][C] 3. Online etiquettes followed [A][B][C]

4. Language & Presentation [A][B][C] 5. Class control [A][B][C]

6. Interaction with students [A][B][C] 7. Handling questions & chats [A][B][C]

Any other remarks: _____

Sign. of admin incharge _____

Panel Interview Report

Subject knowledge   ....

Communication skills   ....

Presentation   ....

      Sign. of Admin (Heading Interview Panel)   ....

Please express your views on the following topic

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Grade: _____   Name/Sign. of the concerned teacher

Response Sheet

Name: _____ Contact no. _____

Post applied for : _____ Subject _____Class_____

Subject Knowledge

Topic   . _____

Grade/Marks: _____

Corrected by: _____

(Please put in full signature)

Date: _____